

## Commemorative Project Contribution

Commemorative Project Contributions support NZ based projects that recognise veterans' sacrifice. This includes reunions and public memorials.

### Who can get this

Projects might be able to get a Commemorative Project Contribution if they:

- are NZ based, and
- commemorate NZ veterans' enduring contributions through Qualifying Operational Service.

Qualifying Operational Service explained (<https://www.veteransaffairs.mil.nz/eligibility/qualifying-service/>)

We are unable to fund projects that are outside of New Zealand.

### Project types

A project must be either a:

- reunion event
- memorial that is free to the general public
- publication
- education programme open to NZ students, or
- NZ team's participation in the Invictus Games.

## What you can get

Eligible projects can get up to a maximum of NZD\$5,000.

How we calculate the contribution depends on the type of project.

### Reunions

Groups can apply for a contribution towards reunions that commemorate Qualifying Operational Service.

Qualifying Operational Service explained (<https://www.veteransaffairs.mil.nz/eligibility/qualifying-service/>)

Funding for reunions is based on the number of veterans who attend the event. Our contribution will be NZD\$50 for each veteran who attends the event.

For a veteran's attendance to qualify for funding, they must have Qualifying Operational Service related to the reunion's

purpose.

## All other projects


For all other projects, community groups can get up to NZD\$5,000.

We are a "last call contributor", which means all costs beyond our contribution must be confirmed before we make a contribution.

## How to apply

### 1 Complete the form

To apply for a Commemorative Project Contribution, you need to complete our application form.

 [Download the Commemorative Project Contribution application form \(https://www.veteransaffairs.mil.nz/assets/Forms/funding-for-commemorations-projects-application-form.pdf\)](https://www.veteransaffairs.mil.nz/assets/Forms/funding-for-commemorations-projects-application-form.pdf)

### 2 Provide supporting evidence

You must provide evidence of:

- costs associated with the project — this may be in the form of budgets, invoices, receipts and other supporting documents
- evidence of local backing, including any pre-existing financial backing.

You must also disclose to us any other financial backing. This includes any support you get from the initial application until the project is completed.

### 3 Submit your application

Send the application form and any supporting information to us. You can do this by post or email.

We aim to process complete applications within 10 working days.

## What happens next

After you apply we will:

1. contact you to confirm we've received your application
2. start the decision-making process
3. tell you once we have made a decision. We will do this either by email or in writing.

If we need more information, we will get in touch with you.

## Find out more

Contact us for more information (<https://www.veteransaffairs.mil.nz/contact-us/>)

We strive to be transparent. If you want to know how this entitlement is administered you can read the policy.

 [Commemorative Fund policy \[PDF, 335 KB\] \(https://www.veteransaffairs.mil.nz/assets/Policy/Commemorative-Fund.pdf\)](https://www.veteransaffairs.mil.nz/assets/Policy/Commemorative-Fund.pdf)

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