



## Contact details

<b>1</b>	Name of organisation										
<b>2</b>	Title	Rank	Mr	Mrs	Ms	Other					
<b>3</b>	Last name										
<b>4</b>	First name/s										
<b>5</b>	Postal Address										
Country (if not New Zealand)											Post Code
<b>6</b>	Other contact details										
Home Phone					Work Phone						
Mobile Number					E-mail Address						

## Commemorative event or project

**7** Outline the commemorative event or project a contribution is being sought for


## Contribution

**8** How much contribution are you seeking? \$

**9** What part of the event or project is the contribution for?




Please enclose a budget break down for the event or project.

**10 When is the contribution required?**

**11 Are any other organisations providing assistance?**

(Please describe their contribution and include all organisations which you have approached for funding).

**12 Have you or your organisation received a contribution previously?**

No  Yes

If yes, how much was received? \$

What was the purpose of the previous contribution?

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## Signature & Acknowledgement

By signing this application form I acknowledge and understand that:

- The information provided in this application form is, to the best of my knowledge, true and complete.
- As part of processing this application, Veterans' Affairs may obtain further information in addition to what I have provided.
- I have read and understand the Privacy Statement.

**Claimant name (print)**

**Signature**

**Date**

**Send your completed application to:**

Veterans' Affairs  
PO Box 5146  
WELLINGTON 6140

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# Privacy Statement

The Privacy Act 1993 requires us to tell you why we collect the information and what we will do with it.

In this form Veterans' Affairs seeks the evidence and information it needs to assess your or your organisation's eligibility to a commemorative event or project contribution. If you do not provide all the information we ask for, your application may not be able to be processed and may be returned to you.

## Why we collect information

The information we collect about you or your organisation will be held by Veterans' Affairs, which is a unit of the New Zealand Defence Force. We use this information for the purpose of:

- Administering claims, for a commemorative event or project contribution
- Enabling a comprehensive claims database to be maintained
- To provide advice to the Minister on contributions made to veterans.

We only collect information needed to manage the commemorative event or project contributions we administer.

## Using and sharing personal information

The information we collect about you or your organisation can be via various channels, such as email, telephone, face to face and in various formats, such as letters, forms and electronic file notes.

Veterans' Affairs uses personal information provided only for the purposes consistent with the reason it was obtained and will not share it with other parties unless there is a legal authority to do so.

## You have the right to access and correct your personal information

You may access personal information that we hold about you. You can ask us to correct errors contained in the information we have about you.

You can contact us at anytime if you have concerns on what information about you we are collecting and how it is or may be used.

**Please retain this Privacy Statement for your information and records.**